

# BRIDGWATER TOWN COUNCIL



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1 July 2011

**To: MEMBERS OF THE BRIDGWATER TOWN COUNCIL MUSEUM SUB-COMMITTEE  
(cc: Hon Curator(s), Friends of Blake Museum & Curatorial Advisor)**

A meeting of **Bridgewater Town Council Museum Sub-Committee** will be held at the **Blake Museum on Monday 18 July 2011** at 10.00 am to consider the following:

## AGENDA

1. Apologies for absence
2. URGENT BUSINESS – To consider any business the Chairman has agreed can be brought forward without prior notice due to special circumstances
3. Minutes of the Meeting of the Sub-Committee held on 16 May 2011 (copy attached) and matters arising.
4. Financial business – report of performance against budget
5. Policy updates
  - (a) to receive the Memorandum of Understanding (attached)
  - (b) to consider ideas for inclusion in the Forward Plan (attached)
6. Reports (copies attached)
  - (a) Honorary Museum Curator
  - (b) Honorary Deputy Curator
  - (c) Chairman of Friends of Blake Museum
  - (d) Learning Co-ordinator
  - (e) Honorary Curatorial Advisor
7. To consider safe working practices (standing item)
8. Any other business
9. Next meeting 12 September 2011

(At a convenient time the Chairman may adjourn the meeting allowing members of the public to address the meeting re: business to be transacted in accordance with Standing Orders and the guidelines prepared)

Alan Hurford  
Town Clerk