

BRIDGWATER TOWN COUNCIL



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23 February 2010

TO: MEMBERS OF THE BRIDGWATER TOWN COUNCIL MUSEUM SUB-COMMITTEE (copies Museum Co-ordinator, Friends of Blake Museum and Curatorial Advisor)

A Meeting of **Bridgewater Town Council Museum Sub-Committee** will be held in the **Members' Room, Town Hall, High Street, Bridgewater** at **10.30am** on **Tuesday 02 March 2010** to consider the following:

AGENDA

1. **Apologies for absence**
2. **URGENT BUSINESS – To consider any business the Chairman has agreed can be brought forward without prior notice due to special circumstances**
3. **Minutes of the Meeting of the Sub Committee held on 19 August 2009 (copy attached) and matters arising inc. oral reports from MUSCO and Town Clerk**
4. **To note the Interim Statements for Collection and Building Care and for the Documentation Plan prepared for the Accreditation Return**
<http://www.bridgwatermuseum.org.uk/policies/>
5. **Forward Plan Update and Financial matters:**
 - (a) **To receive the annual update on the Forward Plan for Period 1**
 - (b) **To receive a statement of performance against budget 2009/10**
 - (c) **To approve a budget for 2010/11**
6. **To receive reports:**
 - (a) **Honorary Museum Coordinator**
 - (b) **Chairman of the Friends of Blake Museum**
 - (c) **Honorary Curatorial Adviser**
7. **To consider safe working practices (standing item)**
8. **To consider administrative arrangements from 1 April 2010**
9. **To consider matters relating to the Old Mill**
10. **Next meeting (recommend quarterly) and Any Other Business**
(At a convenient time the Chairman may adjourn the meeting allowing members of the public to address the meeting re: business to be transacted in accordance with Standing Orders and the guidelines prepared)

