

Agenda item 7 Safety and Disaster Plan

A number of volunteers has been involved in helping write the Museum Disaster Plan and in devising the logs for fire safety (clause 2.3.2) and ladders.(clause 5.6). Fire alarm tests are now being made on the first Monday of the month in accordance with clause 2.3.4. To the date of this report there have been four false fire and intruder alarms recorded, one that the Brigade attended – the cause was dust on a sensor There were key-holder out-of-hours call outs when an intruder was detected. These proved to be faulty movement detector. Seven accident incidents were reported, all very minor, such as a cut finger, a splinter and a stumble; nobody was referred to hospital (clause 8.4). The Museum kitchen and shop sales area has been checked by the Environmental Health Department of the District Council, and, apart from some minor procedural recommendations, has been found satisfactory, (clause 1.5.2- 3). The cold water system is regularly flushed to prevent bacteria forming to cause Legionnaires' Disease. The main drains have been rodded and flushed.

Bryan Gillard/Tony Woolrich 23 February 2010